

# OVERLOOK METROPOLITAN DISTRICT

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<https://overlookmetropolitandistrict.specialdistrict.net>

## NOTICE OF SPECIAL MEETING AND AGENDA

DATE:	Thursday, December 1, 2022
TIME:	10:00 a.m.
LOCATION & ACCESS	<p>This meeting will be held virtually, via Zoom video/telephone conference:</p> <ol style="list-style-type: none"><li>To attend via Zoom videoconference, use the following link, or e-mail <a href="mailto:csorensen@specialdistrictlaw.com">csorensen@specialdistrictlaw.com</a> to have the link e-mailed to you: <a href="https://us02web.zoom.us/j/83514829601?pwd=dTIydVdvY1BUUIRtZURBOXRFcFBSQT09">https://us02web.zoom.us/j/83514829601?pwd=dTIydVdvY1BUUIRtZURBOXRFcFBSQT09</a></li><li>To attend via telephone, dial 1-719-359-4580 or 1-253-215-8782 and enter the following additional information:<ol style="list-style-type: none"><li>Meeting ID: 835 1482 9601</li><li>Passcode: 821013</li></ol></li></ol>

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Vicky L. Tucci	President/Treasurer	May 2025
VACANT	N/A	May 2025
VACANT	N/A	May 2025
VACANT	N/A	May 2023
VACANT	N/A	May 2023
Craig Sorensen	Secretary	N/A

### **I. ADMINISTRATIVE MATTERS**

A. Present disclosures of potential conflicts of interest.

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B. Confirm quorum, location of meeting, and posting of meeting notices. Approve agenda.

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C. Discuss status of vacancies on the Board of Directors.

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D. Review and approve the minutes of the September 12, 2022 Special Meeting (enclosure).

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E. Discuss business to be conducted in 2023 and location (**virtual and/or physical**). Schedule regular meeting dates and consider adoption of Resolution No. 2022-12-\_\_\_\_, Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).

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F. Discuss and authorize renewal of the District's insurance and Special District Association membership for 2023.

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## II. FINANCIAL MATTERS

A. Discuss and authorize new signer on the District's operating account.

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B. Review and consider ratification/approval of payment of claims for the period of November 20, 2021 through November 14, 2022 in the amount of \$44,234.92, represented by check nos. 1150-1173 (enclosure).

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C. Review and consider acceptance of unaudited financial statements for the period ending June 30, 2022 (enclosure).

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D. Conduct Public Hearing to consider amendment of the 2022 Budget. Consider adoption of Resolution No. 2022-12-\_\_\_\_, Resolution of Overlook Metropolitan District to Amend the 2022 Budget (enclosure).

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E. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution No. 2022-12-\_\_\_\_ to Adopt the 2023 Budget and Appropriate Sums of Money, and Resolution No. 2022-12-\_\_\_\_ to Set Mill Levies (enclosures: preliminary assessed valuation, draft budget and resolutions).

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F. Discuss and consider adoption of Resolution No. 2022-12-\_\_\_\_, Resolution Authorizing Adjustment of the District Mill Levy, if allowable under the Service Plan (to be distributed).

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G. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form (“Certification”). Direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties.

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H. Consider engagement of Hiratsuka & Associates, LLP to prepare 2022 Audit, for an amount not to exceed \$5,400 (increase of \$500 over prior year) (enclosure).

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I. Consider appointment of District Accountant to prepare 2024 Budget.

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### **III. LEGAL MATTERS**

A. Review and consider approval of Termination of Operation Funding Agreements between the District and OCC Holdings LLC (to be distributed).

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B. Discuss May 2, 2023 Regular Director Election and consider adoption of Resolution No. 2022-12-\_\_\_\_, Resolution Calling May 2, 2023 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 24, 2023 (enclosure). Discuss the need for ballot issues and/or questions.

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C. Discuss and consider adoption of Resolution No. 2022-12-\_\_\_\_, Resolution Of The Board of Directors of Overlook Metropolitan District Appending The District's Service Plan Pursuant to Town of Parker Town Council Resolution No. 22-065, Series Of 2022, A Resolution Approving Adjustment of Mill Levies Resulting From Legislative Or Constitutionally Mandated Reductions (to be distributed).

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D. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2023 (District Transparency Notice).

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**IV. OTHER BUSINESS**

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**V. ADJOURNMENT**

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